



Geological Society of India

No.30 & 31, 1st, Main, 3rd Cross, Byrappa Garden, Kathriguppe Village,
BSK 3rd Stage, Bengaluru - 560 085

Memorandum of Association and Rules and Regulations

(As approved by the Registrar of Societies, Karnataka on 27.08.2019)

PREFACE

The Geological Society of India, founded on 28 May 1958, has completed 60 years of services to the Earth Sciences in our country and globally.

The Memorandum of the Society spelling out the objectives of the Society (the Mission Statement as it is termed now-a-days), as well as its Constitution & Bye-laws were drafted by the Founders meticulously and served our purpose very well so far.

However, over the last few years, the need to revisit them and bring changes as required with changing scenario was felt, particularly to address the widened gamut of activities taken up by the Society and to add new categories of membership.

A Committee headed by Dr. Shailesh Nayak, the Vice-President of the Society went into the task of preparing the additions / deletions and amendments to the 1958 – Memorandum, Constitution and Bye-laws, which were considered and duly approved in an extra-ordinary General Body Meetings. The Registrar of Societies, Karnataka accorded approval of the amended Memorandum of the Association including the Rules and Regulations on 09.08.2019.

We are happy to place this document in your hands for ready reference and guidance.

Bengaluru
November 1st, 2019

HARSH K.GUPTA
President

Geological Society of India

(Registered under the Mysore Societies Registration Act, 1904)

MEMORANDUM

1. The name of the Association shall be "THE GEOLOGICAL SOCIETY OF INDIA".
2. The objects of the Society shall be:
 - (a) To promote the cause of advanced study and research in all branches of geology.
 - (b) To co-operate with academies, societies and institutes having similar objects for the advancement of science, and with such other associations when founded.
 - (c) To promote the cause of geological research by the publication of a Journal.
 - (d) To publish monographs, memoirs, transactions etc., dealing with special problems of geology.
 - (e) To organize meetings and conferences for the discussion of subjects of geological interest and importance.
 - (f) To represent internationally the scientific work in the field of geology.
 - (g) To secure grants, funds and endowments, and administer the same for the furtherance of geological studies and research.
 - (h) To undertake and execute all other acts which shall promote the aims and objectives of the Society.
3. The Headquarters of the Society shall be in Bengaluru. It shall, however, be open for the Society to organize branches at other Regional Centres for the promotion of the above objects.
4. The Society shall be non-profit making concern, and shall not award any bonus or dividends to its members; it may, however, pay remuneration to its permanent staff.
5. The Fellows of the Geological Society of India shall be entitled to use the letters "F.G.S. (Ind.)" as the recognised abbreviation indicative of their fellowship.
6. The benefits of the Society shall be open to all irrespective of gender, caste, creed or religion.

CONSTITUTION

MEMBERSHIP

The Society shall have six classes of membership:

(i) **Fellows**, (ii) **Honorary Fellows**, (iii) **Members**, (iv) **Corporate Members**, (v) **Institutional Members**, and (vi) **Student Members**.

(i) **Fellows**: Every candidate for Fellowship shall be duly proposed and seconded by two of the Fellows of the Society and further supported by at least one other Fellow. Of these, the proposer shall certify from personal knowledge regarding the fitness of the candidate for election. All such nominations shall be in the prescribed form, furnishing full particulars regarding the candidate proposed.

In a given year, not more than 20 Fellows shall be elected.

ii) **Honorary Fellow**: Persons who have made distinguished and outstanding contributions in any field of geology shall be eligible for election as Honorary Fellows.

The number of such Fellows shall be limited to one percent of the total number of Fellows. Not more than two Honorary Fellows shall be elected in a year.

(iii) **Member:** Any person having an interest in geology and related fields can apply for being a Member after paying the prescribed fee. If approved by the Council, he/she shall become a Member of the Society.

(iv) **Corporate Member:** The Society shall have the power to admit Corporate Members who have interest in geoscience and related fields, on the following terms, conditions, and privileges:

- (a) The Corporate Membership (whether Annual or for life) fee shall be as stipulated by the Council from time to time.
- (b) An authorized representative of the Corporate Member shall have the right to vote in elections to the Council.
- (c) The organizations enrolling as Corporate Members shall receive free of cost all the publications of the Geological Society of India.
- (d) Notices of scientific and technical meetings, seminars, workshops, lectures etc., held periodically will be sent to the Corporate Members and their representatives will be entitled to take part in the discussions and deliberations at such meetings.

(v) **Institutional Member:** The Society shall have the power to admit any institution (academic, research, government, non-government) as a Member on the following terms, conditions and privileges:

- (a) The Institutional Membership fee (Annual or life) shall be as stipulated by the Council from time to time.
- (b) An authorized representative of the Institutional Member shall have the right to vote in election to the Council.
- (c) The Institutional Member shall receive free of cost all the publications of the Society.
- (d) Notices of scientific and technical meetings, seminars, workshops, lectures etc., held periodically will be sent to the Institutional Member. An authorized representative will be entitled to take part in the discussions and deliberations at such meetings.

(vi) **Student Member:** A student, in an undergraduate/post-graduate/doctoral course at an educational institute affiliated to a University or enjoying a status of deemed to be a University, as approved by the University Grants Commission and educational Institutes authorized to award degree by the Act of Parliament, can be enrolled as "Student Member" after providing a relevant document, and payment of the prescribed fee.

He/she shall have no right to vote in the Council election but can participate in all the activities of the Society.

Expulsion: A Member accused or suspected of misconduct or conduct subversive of the objects of the Society or detrimental to its interests or repute shall be given by the Council an opportunity to explain his/her conduct and if after an enquiry by the Council he/she is found guilty, then upon a resolution being so passed by the General Body, he/she shall be removed from the Membership Register.

Pending decision of the General Body on any such reference the Council shall have power to suspend a Member from exercising his rights and privileges.

FINANCIAL RESOURCES

a) Fees: Every Fellow/Member/Corporate/Institutional Member/Student Member pays an admission fee and the annual subscription with taxes as decided by the Council from time to time. The annual fee for each year shall be due on the 1st January of that year, and shall be payable within three months of this date. The names of such Member/Fellow/Corporate/Institutional Member/Student Member whose fees are not paid even for a year from the due date, are liable to be removed from the list.

(b) **Compounding of fees:** For all classes of membership of the Society, the Society may, after he/she has paid admission fee, compound the payment of all future Membership/Fellowship fees, at rate fixed from time to time. This may be paid in one or more instalments within period of one year.

(c) **Donations and subventions:** The Society shall have the power to accept grants, donations and subventions from Central and State Governments, Universities, Industrial Organisations, etc. These may be incorporated in the general funds of the Society, or utilised for any specific purpose for which they may be earmarked by the donors, in pursuit of the aims and objects of the Society.

(d) To buy, lease or otherwise acquire land, buildings and other immovable properties and to sell, lease, mortgage or hypothecate or otherwise dispose of all or any of the properties and assets of the Society on such terms and conditions as the Society may deem fit.

(e) To raise loan/advance/financial assistance from Individuals/Financial Institutions/Nationalized Banks/Scheduled Banks by mortgaging or by creating a charge or in any other manner on immovable properties.

(f) Notwithstanding anything contained in other clauses of the bye-laws, the funds of the Society shall be invested in the modes specified in section 13(1)(d) read with section 11(5) of the Income Tax Act, 1961.

OFFICIAL YEAR

The official year of the Society shall be from 1st April to 31st March. The Annual Report, Statement of Accounts, and Balance Sheet for each year shall be prepared accordingly and filed.

MANAGEMENT

The affairs of the Society shall be administered by a Council consisting of

1. The President
2. Four Vice Presidents (of whom at least one shall be resident in the Headquarters of the Society)
3. Secretary General and Secretary (of whom at least one shall be resident in the Headquarters of the Society).
4. The Treasurer (who shall be resident in the Headquarters of the Society)
5. The Editor of the Journal
6. The Managing Editor (who shall be resident in the Headquarters of the Society, shall be appointed by the Council for a period of three years, concurrent with the Council term).
7. 16 Members (of whom not more than three shall be resident in the Headquarters of the Society)
8. The Foreign Secretary

The term of the Elected Council shall be for a period of three years.

All office-bearers shall be eligible for re-election. The President and Vice-Presidents shall not hold office for more than two terms in succession. None of the other office-bearers shall hold office for more than three terms in succession.

POWERS AND DUTIES OF OFFICE BEARERS

1. *President:* He/she shall be the chairperson of the Council and shall preside over meetings of the Society. He/she shall be the administrative in-charge of the Society.
2. *Vice-Presidents:* They shall exercise such powers as may from time to time delegated to them either by the President, or by the Council. In the absence of the President, one of the Vice-Presidents, if present, shall preside at the Council and other meetings of the Society.
3. *Secretary General:* He/she shall be in-charge of all correspondence of the Society and look after the

general administration of the Society. He/she shall be responsible for the conduct of all meetings of the Society in consultation with the President.

4. *Secretary*: He/she shall assist the President in all matters/activities of the Society.
5. *Treasurer*: (a) He/she shall receive all the sums payable to the Society and also make authorised payments on its behalf. He/She shall be responsible for the maintenance of accounts. (b) All financial transactions shall be managed jointly by the Treasurer and Secretary General/Secretary. In the absence of Treasurer, the President shall assume the charge.
6. *Editor*: He/she shall be in charge of the publication of the Journal of the Society, and assisted by an Editorial Board composed of Associate Editors and Managing Editor who shall be Fellows of the Society.
7. *Managing Editor*: He/she shall be responsible for managing the timely publication of the Journal of the Society.

COUNCIL

The Council shall consider the Annual Report on the working of the Society presented by the Secretary General/Secretary and also the Annual Statement of Accounts (together with the Auditor's Report) submitted by the Treasurer. The Council shall also consider from time to time the position of the Society in regard to its staff, activities, publications and financial resources and pass suitable resolutions thereon.

MEETINGS

1. The Council shall meet at the Headquarters of the Society or at any place decided by the Council at least once a quarter and more frequently, if necessary. The quorum for a Council meeting shall be nine Members.
2. There shall be an Annual General Meeting of the Society at the Headquarters, or at any other Centre to be decided by the Council. As a part of the Annual Meeting, an annual Scientific meeting shall also be held, at which recent advances in the different aspects of Geology will be considered and discussed.
3. Scientific meetings may also be held at such other times, as may be decided by the Council.
4. The President shall have the power to convene extraordinary meetings of the general body of Fellows/Members to consider specific items of business, if so decided by the Council, or on a written requisition signed by at least one-tenth of the total number of Members/Fellows on the rolls at the time. Notice of such extraordinary meetings indicating the exact nature of the business to be transacted, shall be sent to all the Members/Fellows at least 15 days before the date of the meeting.

The quorum for an Annual General Meeting and Extraordinary General Meeting will be 25 Fellows / Members. If within fifteen minutes of the time specified for any Council or Annual or Extraordinary General Meeting, no quorum is formed, the business of the meeting shall be transacted at the adjourned meeting which may be held at the same place and on the same date after a quarter of an hour.

REGIONAL CENTRES

The Society may approve the establishment of a Regional Centre in response to a request by at least 20 Members /Fellows from a town or a city. Areas within 100 km of a town or city can be included in the jurisdiction of a Regional Centres.

The affairs of the Regional Centre shall be administered in accordance with the Memorandum and Constitution of the Society.

Office-bearers of the Regional Centre shall include a Chairperson, Secretary and a Treasurer elected at the General Body meeting of a Regional Centre once in three years. The term of the office-bearers shall be concurrent with that of the Council.

If the membership of a Regional Centre exceeds 100, it may elect a Vice-Chairperson and a Joint Secretary in addition to the above mentioned office bearers.

The Secretary of each Regional Centre shall submit reports of all meetings / activities, annual reports and financial statements to the Secretary General /Secretary of the Society at the end of a financial year.

The Society shall provide financial support for the maintenance of the Regional Centre. The quantum of support will be decided by the Council but will not exceed 50% of the annual subscription/income received from the Members, Fellows and Student Members of that Regional Centre.

The Members/ Fellows of the Regional Centre on transfer to a place outside the jurisdiction of that Regional Centre shall have an option to continue as a Member/Fellow of the same Regional Centre, if the new place of work does not fall within the jurisdiction of any other Regional Centre. Member/Fellow may also opt to join any other Regional Centre with the approval of President/ Secretary General of the Society.

ELECTION

Election of the Fellowship of the Society shall be made by the Council from time to time.

Election to the Honorary Fellowship and to the Membership of the Council shall be conducted in accordance with the Bye-laws and rules of procedure to be framed by the Council, and approved by the General Body in due course.

Any vacancies that may occur in the Council during a triennium, for whatever reasons, may be filled by the President from amongst the Fellows, for the rest of the term of the Council.

PUBLICATIONS

The Society shall publish a Journal called the “Journal of the Geological Society of India” containing papers embodying the results of the latest researches and investigations in any branch of geology. The Editor assisted by the Editorial Board shall be responsible for the conduct of the Journal.

Other publications like Bulletins, Monographs, Memoirs, Transactions etc. may also be published by the Council from time to time.

PRIVILEGES OF MEMBERS/FELLOWS

1. Fellows of the Society shall have the right to vote, nominate and stand for election to the Council of the Society. Only Fellows have the right to propose, second or support members for election to the Fellowship. Fellows are entitled to have access to online journal or receive hard copy of the Journal on payment basis. All publications of the Society will be offered at a discounted price.
2. Honorary Fellows shall have all privileges of the Fellows, except that they cannot vote, nominate, stand or otherwise participate in any of the elections.
3. Members are entitled to participate in all the meetings of the Society. They have the right to vote but cannot propose candidates for the Fellowship of the Society. Members are provided free online access to the Journal of the Society or hardcopy against payment. They may avail all publications of the Society at a discounted price.
4. Student Members are eligible to participate in all the meetings of the Society. They will not have the right to vote. They are entitled to free access to online journal and may avail publications of the Society at a discounted price.

Note: Only Fellows/Members in “goodstanding” i.e., those who have paid all their dues to the Society in accordance with the rules laid down above, shall be entitled to the above privileges.

PROPERTIES

The President in Council shall be in-charge of all the properties of the Society.

AUDIT

The Council shall appoint annually an auditor for checking the accounts and for certifying to the correct maintenance of the account books. He/she shall also prepare a Balance Sheet, as required by the rules, and

submit a report regarding the finances of the Society for consideration by the Council. The Council shall have the power to pay, if necessary, any suitable remuneration to the Auditor for doing this work.

DISSOLUTION

In the event of dissolution or winding up of the Society, the assets remaining as on the date of dissolution shall, under no circumstances, be distributed among the trustees or Members of the Managing Committee or Members of the Governing Body, but the same shall be transferred to another Charitable Trust/Society/ Association or Institution whose objects are similar to this Society, and which enjoys recognition under Section 80 G of the Income Tax Act 1961.

AMENDMENT

Amendment to these rules of the Society may be brought up at any Annual General Meeting or at any extraordinary meeting of the General Body convened for the purpose in accordance with the provisions mentioned above.

No amendment to the memorandum of association and rules and regulations shall be made which may prove to be repugnant to the provisions of section 2(15)11, 12 and 13 and 80G of the Income Tax Act 1961. Further, no amendment shall be carried out without the prior approval of the Commissioner of Income Tax.

RULES OF BUSINESS

In accordance with clause 3A of the Mysore Societies Act of 1904, the Society shall have the powers to frame rules of business from time to time for the efficient conduct of business.

APPENDIX

(Bye-laws regarding the procedure for the conduct of elections to the Council)

1. The Council shall appoint an Election Officer who shall conduct the election. The Secretary General/Secretary shall provide all support.
2. The Election Officer will notify the election and send out letters to all the Fellows of the Society for inviting proposals for election to the Council. Only Fellows are eligible for the election to the Council.
3. The list of such proposals will be sent to all the present Council Members for expression of their views.
4. The proposals, together with the view of the Council Members thereon, will then be considered at a meeting of the outgoing Council who will make final nominations for the new Council. While making nominations for the new Council the outgoing Council shall consider the suitability of the candidate for the particular position as well as views of the proposer.
5. The list of nominations, as formulated by the Council, will then be sent by post /electronic media as a 'Voting Paper' to each of the Members/Fellows of the Society. The Voting Paper shall have a blank column for such alterations as any Member/Fellow may wish to make.
6. The voting shall be by postal ballot/electronic voting.
7. A date will also be fixed for the return of the Voting Papers to the Election Officer from the Members/Fellows.
8. The voting papers/electronic voting will then be opened and counted by the Election Officer at Annual General Meeting and the results will be announced by the Chairman of the meeting.
 - a) In accordance with rules, only Members/Fellows in "good standing" (i.e., those who have paid up all their Membership dues till the end of the previous year) shall be entitled to participate in the elections.
 - b) In connection with Items 1, 2 and 6 in the above procedure, 10 days time have to be given to the Members/Fellows for sending their replies.